



Health Care Programs Application

Applying for these programs is a multi-step process. Start by filling out this form.

First name, middle name, last name & suffix (Jr., Sr., III, etc.)		
Social Security number	Date of birth (mm/dd/yyyy)	
Phone number where you can be reached () -	Town where you live	
Mailing address line 1	Apartment or suite number	
Mailing address line 2 (If applicable, include an "in-care-of" person here.)		
City	State	ZIP code

Green Mountain Care is the name of some of our health care programs for Vermonters. These health care programs are not associated with Vermont Health Connect. We will screen you for the health care program for which you are eligible. In order to do so, we may ask you for more information. If you are eligible, you may have to pay a premium based on your income. Green Mountain Health Care programs include:

- **Medicaid** – for individuals who are blind, have a disability, or are age 65 or older. If applying for Medicaid, answer all questions in this application.

Medicaid for children or adults who are not blind, disabled, or age 65 or older must be applied for through Vermont Health Connect. Visit VermontHealthConnect.gov or call 1-855-899-9600.

- **Disabled Children’s Home Care (DCHC)** – for children with disabilities who are living at home and would be eligible for Medicaid if living in an institution. Parents’ income and resources are not counted when determining eligibility. However, we do need to know the child’s income and resources. Please be sure to answer all questions in this application.
- **Pharmacy Program (VPharm)** – for Vermonters age 65 and older or disabled. Coverage ranges from full pharmacy coverage to supplemental coverage for those on Medicare. If applying for ONLY the Pharmacy Program (VPharm), answer questions 1-3, 5, 7-12, 19-26.
- **Healthy Vermonters Program (HVP)** – for all Vermonters without pharmacy coverage. This program provides a discount on some prescriptions. If applying for ONLY the Healthy Vermonters Program (HVP), answer questions 1-3, 5, 7-12, 19-26.
- **Medicare Savings Programs** – for individuals with Medicare to help pay for Medicare premiums, deductibles and co-pays. If applying for ONLY the Medicare Savings Programs, answer questions 1-3, 5, 7, 9, 19-25.

IMPORTANT: Be sure to read pages 9-11 before you sign and date the application.

<p>If you need interpretation services...</p> <p>(Arabic) 1-855-247-3092 اتصل برقم 1-855-247-3092</p> <p>Ako su Vam potrebne usluge tumačenja, pozovite 1-855-247-3092. (Bosnian)</p> <p>ကောင်းပြန် ဝန်ဆောင်မှုလုပ်ငန်းကိုအလိုရှိပါက 1-855-247-3092 သို့ ဖုန်းဆက်ခေါ်ပါ။ (Burmese)</p> <p>Si vous avez besoin de services d’interprétation, appelez le 1-855-247-3092. (French)</p> <p>Mugihe woba ushaka impfashanyo yo gusigurirwa, hamagara uyu murongo 1-855-247-3092. (Kirundi)</p> <p>यदि तपाईंलाई दोभाषे सेवाको जरुरत परेमा 1-855-247-3092 मा कल गर्नुहोस्। (Nepali)</p> <p>Haddii aad u baahan tahay adeegyo turjumaan, wac 1-855-247-3092. (Somali)</p> <p>Si usted necesita servicios de interpretación, llame al 1-855-247-3092. (Spanish)</p> <p>Ikiwa unahitaji huduma za ukalimani, piga simu 1-855-247-3092. (Swahili)</p> <p>Nếu quý vị cần dịch vụ thông ngôn, hãy gọi 1-855-247-3092. (Vietnamese)</p>

We may ask you to provide proof of your citizenship and/or identify if we are not able to find you in the state's records, like Department of Motor Vehicles or birth records. ***Do not send anything at this time. We will tell you more about this after we get your application.***

The Americans with Disabilities Act gives people with disabilities certain rights. We will make reasonable changes and accommodations in our requirements to help you take part in our programs. If you think you might have a physical or mental condition that considerably limits a major life activity like moving, seeing, or thinking, contact us for help.

Applicant Information

1. Are you applying for benefits for yourself?

YES NO

<p>Gender:</p> <input type="checkbox"/> Female <input type="checkbox"/> Male	<p>Citizenship status:</p> <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Legal Alien <input type="checkbox"/> Refugee <input type="checkbox"/> Asylee <input type="checkbox"/> Other <p>Country of Birth: _____</p>	<p>Marital status:</p> <input type="checkbox"/> Never Married/Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced/Dissolved <input type="checkbox"/> Civil Union	<p>Program(s) you are applying for:</p> <input type="checkbox"/> Medicaid <input type="checkbox"/> Disabled Children's Home Care <input type="checkbox"/> Pharmacy Program <input type="checkbox"/> Healthy Vermonters Program <input type="checkbox"/> Medicare Savings Program <input type="checkbox"/> None <p><i>(see front page for descriptions)</i></p>
---	---	---	--

2. Do you have an Authorized Representative, Power of Attorney, Legal Guardian, Alternate Reporter, or Enrollment Assistor?

YES NO

If you answered yes, check one: Authorized Representative Power of Attorney Legal Guardian
 Alternate Reporter Enrollment Assistor

I give permission to the Economic Services Division and the person or agency listed below to share information about me as stated in the Rights and Responsibilities confidentiality section (pgs. 9-11) of this application.

Full name	Phone No. ()	Home Cell Work <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Address		
For legal guardian only: Name of court _____	Date appointed _____	

Sending letters (notices) or premium bills to someone else:

- **Legal guardian:** If you have a legal guardian, your notices and premium bills will only be mailed to them.
- **In care of:** We can mail your notices and bills in care of someone else. This means you will not get notices or bills.
- **Alternate Reporter:** We can mail notices to you and to someone else. We call this person an "alternate reporter."

If you have questions or would like one of these options, please call 1-800-250-8427.

Household Information

If you live alone, skip to question 4.

3. We need information about the people living in your household even if they are not asking for assistance. Please answer questions 3 to 27 for any people in the following groups:

- Your spouse or civil union partner.
- Your parents and siblings, if you are under age 21. If you are under age 21, a parent must sign this application.
- Your children under age 21 who are living with you.
- The parent of your child (even if you are not married) if you are living in the same household.

You do not have to give information about anyone else living with you who is not listed in one of the groups above. Send proof of immigration status for anyone applying who is not a U.S. citizen.

People who are not applying do not have to give their social security number, citizenship, or immigration status.

MEMB

1.	First name Initial Last name	Assistance applying for <input type="checkbox"/> Medicaid <input type="checkbox"/> DCHC <input type="checkbox"/> VPharm <input type="checkbox"/> HVP <input type="checkbox"/> Medicare Savings Programs <input type="checkbox"/> None	Sex <input type="checkbox"/> Female <input type="checkbox"/> Male	Citizenship Status <input type="checkbox"/> U.S. citizen <input type="checkbox"/> Asylee <input type="checkbox"/> Refugee <input type="checkbox"/> Legal alien <input type="checkbox"/> Other Country of birth _____
	Relationship to you	Marital Status <input type="checkbox"/> Never married/Single <input type="checkbox"/> Civil union <input type="checkbox"/> Married <input type="checkbox"/> Divorced/dissolved <input type="checkbox"/> Separated <input type="checkbox"/> Widowed	Birthdate	Social Security Number

2.	First name Initial Last name	Assistance applying for <input type="checkbox"/> Medicaid <input type="checkbox"/> DCHC <input type="checkbox"/> VPharm <input type="checkbox"/> HVP <input type="checkbox"/> Medicare Savings Programs <input type="checkbox"/> None	Sex <input type="checkbox"/> Female <input type="checkbox"/> Male	Citizenship Status <input type="checkbox"/> U.S. citizen <input type="checkbox"/> Asylee <input type="checkbox"/> Refugee <input type="checkbox"/> Legal alien <input type="checkbox"/> Other Country of birth _____
	Relationship to you	Marital Status <input type="checkbox"/> Never married/Single <input type="checkbox"/> Civil union <input type="checkbox"/> Married <input type="checkbox"/> Divorced/dissolved <input type="checkbox"/> Separated <input type="checkbox"/> Widowed	Birthdate	Social Security Number

3.	First name Initial Last name	Assistance applying for <input type="checkbox"/> Medicaid <input type="checkbox"/> DCHC <input type="checkbox"/> VPharm <input type="checkbox"/> HVP <input type="checkbox"/> Medicare Savings Programs <input type="checkbox"/> None	Sex <input type="checkbox"/> Female <input type="checkbox"/> Male	Citizenship Status <input type="checkbox"/> U.S. citizen <input type="checkbox"/> Asylee <input type="checkbox"/> Refugee <input type="checkbox"/> Legal alien <input type="checkbox"/> Other Country of birth _____
	Relationship to you	Marital Status <input type="checkbox"/> Never married/Single <input type="checkbox"/> Civil union <input type="checkbox"/> Married <input type="checkbox"/> Divorced/dissolved <input type="checkbox"/> Separated <input type="checkbox"/> Widowed	Birthdate	Social Security Number

4.	First name Initial Last name	Assistance applying for <input type="checkbox"/> Medicaid <input type="checkbox"/> DCHC <input type="checkbox"/> VPharm <input type="checkbox"/> HVP <input type="checkbox"/> Medicare Savings Programs <input type="checkbox"/> None	Sex <input type="checkbox"/> Female <input type="checkbox"/> Male	Citizenship Status <input type="checkbox"/> U.S. citizen <input type="checkbox"/> Asylee <input type="checkbox"/> Refugee <input type="checkbox"/> Legal alien <input type="checkbox"/> Other Country of birth _____
	Relationship to you	Marital Status <input type="checkbox"/> Never married/Single <input type="checkbox"/> Civil union <input type="checkbox"/> Married <input type="checkbox"/> Divorced/dissolved <input type="checkbox"/> Separated <input type="checkbox"/> Widowed	Birthdate	Social Security Number

5.	First name Initial Last name	Assistance applying for <input type="checkbox"/> Medicaid <input type="checkbox"/> DCHC <input type="checkbox"/> VPharm <input type="checkbox"/> HVP <input type="checkbox"/> Medicare Savings Programs <input type="checkbox"/> None	Sex <input type="checkbox"/> Female <input type="checkbox"/> Male	Citizenship Status <input type="checkbox"/> U.S. citizen <input type="checkbox"/> Asylee <input type="checkbox"/> Refugee <input type="checkbox"/> Legal alien <input type="checkbox"/> Other Country of birth _____
	Relationship to you	Marital Status <input type="checkbox"/> Never married/Single <input type="checkbox"/> Civil union <input type="checkbox"/> Married <input type="checkbox"/> Divorced/dissolved <input type="checkbox"/> Separated <input type="checkbox"/> Widowed	Birthdate	Social Security Number

If you need to list more people, add an extra sheet of paper. Be sure to answer all of the above questions for each additional person.

Household Information (continued)

4. Has anyone been known by another name, such as a maiden name or alias? Yes No ALIA

Current name: First name Initial Last name	Other name: First name Initial Last name
Current name: First name Initial Last name	Other name: First name Initial Last name

5. Is anyone living outside your home in a facility that is not a school or college? Yes No INST
 Some examples are: Hospital Correctional Facility Residential Care Home
 Nursing Home Treatment Facility Group Home

First name Initial	Name of facility	Date of admission

6. Is anyone in high school, college, vocational school, or a training program? Yes No SCHL

First name	Initial	Name of school	Type of school	Expected completion date	Is health insurance offered?	Enrollment Status
					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> full-time <input type="checkbox"/> half-time <input type="checkbox"/> less than half-time
					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> full-time <input type="checkbox"/> half-time <input type="checkbox"/> less than half-time

7. Does anyone have a physical, mental, or emotional disability that limits activities such as working, going to school, or taking care of the children? Yes No DISA

First name	Initial	Caused by an accident?	Disability determination
		<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you applied for disability through Social Security? <input type="checkbox"/> Yes <input type="checkbox"/> No Has SSA determined you disabled? <input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you applied for disability through Social Security? <input type="checkbox"/> Yes <input type="checkbox"/> No Has SSA determined you disabled? <input type="checkbox"/> Yes <input type="checkbox"/> No

8. Is anyone pregnant? Yes No PREG

First name Initial	Expected due date	How many babies are expected? _____

Health Insurance Information

9. Is anyone who is applying covered by Medicare?

Yes No

MEDI

First name Initial		Medicare claim number			
Part A:	Part B:	Part C:	Part D:		
Start date _____	Start date _____	Start date _____	Start date _____		
Premium \$ _____	Premium \$ _____	Premium \$ _____	Premium \$ _____		

First name Initial		Medicare claim number			
Part A:	Part B:	Part C:	Part D:		
Start date _____	Start date _____	Start date _____	Start date _____		
Premium \$ _____	Premium \$ _____	Premium \$ _____	Premium \$ _____		

10a. Is anyone enrolled in a Medicare Part D prescription drug plan?

Yes No

Contract and Plan ID numbers are found in the bottom right-hand corner of your Medicare drug plan card.

First name Initial	Plan name	Contract ID	Plan start date
		CMS- _____ - _____	
		CMS- _____ - _____	

10b. Has anyone applied for the Low-Income Subsidy or "Extra Help" available through Social Security for Medicare Part D prescription drug plan costs?

Yes No

First name Initial	Date applied

Health Insurance Information (continued)

11. Does anyone have health insurance, including veterans, military or Medicare supplement policies? Yes No

Include insurance for any child in your home even if they are covered by a parent not in your home.

- Do not include any Medicare information listed in question 9.
- Do not include Green Mountain Care programs (Medicaid and Pharmacy programs), or Medicaid/Dr. Dynasaur with Vermont Health Connect.
- List prescription plans separately.
- **Send copies of both sides of all insurance cards.** If you don't, it will cause application processing delays.

INSU							
1. Name of policy holder		Services Covered (check all that apply)		Names of people covered		Name, address, and phone number of insurance company	
Policy number	Group number	<input type="checkbox"/> Doctors/Hospitals	<input type="checkbox"/> Vision				
		<input type="checkbox"/> Prescriptions	<input type="checkbox"/> Dental				
		<input type="checkbox"/> Outpatient					
Premium amount	Date coverage began	<input type="checkbox"/> Other: _____					
\$ _____ per							

2. Name of policy holder		Services Covered (check all that apply)		Names of people covered		Name, address, and phone number of insurance company	
Policy number	Group number	<input type="checkbox"/> Doctors/Hospitals	<input type="checkbox"/> Vision				
		<input type="checkbox"/> Prescriptions	<input type="checkbox"/> Dental				
		<input type="checkbox"/> Outpatient					
Premium amount	Date coverage began	<input type="checkbox"/> Other: _____					
\$ _____ per							

12. Has health insurance ended for anyone in the past 12 months or will health insurance end in the next 60 days? Do not include Green Mountain Care programs (Medicaid and Pharmacy Programs), or Medicaid/Dr. Dynasaur with Vermont Health Connect. Yes No

First name	Initial	Date ended or date will end	Reason

If you lost your health insurance due to domestic violence, check here. Yes

13. Does anyone have unpaid medical or dental bills? The bills may help you become eligible for Medicaid. If the services were received in the last 3 months, we may be able to help you pay them. Yes No

Who has the unpaid medical bills?	Provide an estimate of charges incurred within the last 3 months	Provide an estimate of charges incurred more than 3 months ago
	\$	\$
	\$	\$

Resource Information

14. Does anyone have cash that is not in a bank, such as at home, on hand, or held by others? Include cash that is owned by children. Yes No

CASH							
First name	Initial	Amount	First name	Initial	Amount		
		\$			\$		

Resource Information (continued)

15. Does anyone have money in a bank, credit union, or other financial institution?

Include accounts that are owned or co-owned by children.

Yes No BANK

Type	Name of owner and co-owner	Name of bank, credit union, or other financial institution	Account number	Balance or value
Savings Account				\$
Savings Account				\$
Checking Account				\$
Checking Account				\$
Christmas Club				\$
IRA, Keogh Plan, 401K				\$
Savings Bond or Trust				\$
Certificate of Deposit (CD)				\$
Pension or Retirement Account				\$
Other _____				\$

Does any portion of these savings come from money earned as a "Working Person with Disabilities"? Yes No

16. Does anyone own any vehicles?

Yes No CARS

Type of vehicle	Name of owner and co-owner	Year, make, and model	Leased?	Amount owed	For ESD use only Value
Car, truck, or van			<input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$
Car, truck, or van			<input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$
Car, truck, or van			<input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$
Motorcycle or ATV				\$	\$
Snowmobile or jet ski				\$	\$
Trailer or boat				\$	\$
Camper or RV				\$	\$
Other _____				\$	\$

17. Does anyone own or jointly own land, mobile homes, buildings, or other real estate?

Yes No PROP

Do NOT list the home you live in.

Name of owner and co-owner	Type of property	Location	Assessed value	Amount owed
			\$	\$
			\$	\$

18. Does anyone own, or jointly own, any other resources?

Yes No STOK

Type of Resource	Name of owner and co-owner	Value
Life Insurance <input type="checkbox"/> Term <input type="checkbox"/> Whole		Face value \$ Cash value \$
Life Insurance <input type="checkbox"/> Term <input type="checkbox"/> Whole		Face value \$ Cash value \$
Life Insurance <input type="checkbox"/> Term <input type="checkbox"/> Whole		Face value \$ Cash value \$
Account set up for burial expenses Is this irrevocable? <input type="checkbox"/> Yes <input type="checkbox"/> No		\$
Burial Plot		\$
Stocks, Bonds, or Mutual Funds		\$
Annuities		\$
Trust Funds or Collections		\$
Promissory or Mortgage Notes		\$
Other _____		\$

Income Information

19. Does anyone have income from a job, internship or training program? Yes No

- List income from the past 30 days before any deductions such as taxes, insurance, child support, or union dues.
- Include income of children (under age 21 and living with you) from a job or training program.
- If income has ended or you expect it to change in the next 30 days, attach a note explaining the change.

JINC

Full Name	Date paid	Hours worked	Income before deductions	Tips and commissions
Paychecks are issued <input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks <input type="checkbox"/> Twice a month <input type="checkbox"/> Monthly Day of week _____			\$	\$
Employer's name and phone number				

Full Name	Date paid	Hours worked	Income before deductions	Tips and commissions
Paychecks are issued <input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks <input type="checkbox"/> Twice a month <input type="checkbox"/> Monthly Day of week _____			\$	\$
Employer's name and phone number				

20. Does anyone get paid for taking care of children? If you claim income for providing day care on your taxes, answer question 22 below instead of this question. List income from the past 30 days before deductions. Yes No

List the number of meals you provide each month for which you are not paid/reimbursed.

First name	Initial	Income before deductions	Breakfast	Lunch	Dinner	DCIN Snacks
		\$ _____ per				

21. Does anyone get paid for providing room or meals in your home? Yes No

Include payments from children.

First name	Initial	Payment	Name of person paying	Check all that apply
		\$ _____ per		<input type="checkbox"/> Room <input type="checkbox"/> 1-2 meals per day <input type="checkbox"/> 3 meals per day
		\$ _____ per		<input type="checkbox"/> Room <input type="checkbox"/> 1-2 meals per day <input type="checkbox"/> 3 meals per day

22. Does anyone have income from self-employment, such as farming, home party sales, logging, or property rental? Yes No

- Send a copy of your most recent federal tax return, including all forms and schedules.
- If you have not filed taxes and it is a new business, send income and expense records to date.
- If income has ended or you expect it to change in the next 30 days, attach a note explaining the change.

BUSI

First name	Initial	Type of business	Date business began

Income Information (continued)

23. Does anyone have unearned income? Some examples are: Yes No

Social Security	Unemployment	Worker's compensation	Money from others
Dividends or interest	SSI/AABD	Pensions or retirement	
Trusts or annuities	Child support	Insurance settlement	
Promissory/mortgage note	Veteran's compensation	Veteran's pension	

List gross income (before any deductions such as Medicare premiums, taxes, insurance, child support, or union dues).

UNEA

First name	Initial	Income before deductions	Type of income	Due to disability?
		\$ per		<input type="checkbox"/> Yes <input type="checkbox"/> No
		\$ per		<input type="checkbox"/> Yes <input type="checkbox"/> No
		\$ per		<input type="checkbox"/> Yes <input type="checkbox"/> No

24. If you have no income, tell us how your daily living expenses are paid. (If you don't, it may delay the processing of your application). _____

Expense Information

25. Does anyone pay court-ordered child support or alimony? Yes No

DCEX

Name of person paying	Child support paid	Alimony paid	Names of children for whom support is paid
	\$ per	\$ per	
	\$ per	\$ per	

26. Does anyone pay for daycare? Yes No

DCEX

Name of person paying	Amount paid	Name of child or adult in daycare	Reason for daycare
	\$ per		<input type="checkbox"/> working <input type="checkbox"/> looking for work <input type="checkbox"/> going to school
	\$ per		<input type="checkbox"/> working <input type="checkbox"/> looking for work <input type="checkbox"/> going to school

27. Does anyone pay for medical expenses not covered by insurance? Yes No

Some examples are: Pain relievers Hearing aid batteries Laxatives
 Antacids Vitamins Sleep aids

FMED

First name	Initial	Product or service needed	How often	Average monthly cost
				\$
				\$
				\$

Rights and Responsibilities

IMPORTANT: After reading the following Rights and Responsibilities and the Authorizations and Releases, be sure to sign and date the application. Unsigned applications cannot be processed and will be returned to you for your signature. You may lose some benefits.

True and Complete Information.

I understand information I provide to the Department for Children and Families (DCF) will be subject to verification by federal and state officials to determine if it is correct. This means that sources other than members of my household may be contacted to verify my eligibility. I understand that if any information is not true I may be denied assistance.

Reporting Changes.

I understand that I must report changes in information reported in this application within 10 days from when they happen by calling Member Services at 1-800-250-8427.

Rights and Responsibilities (continued)

Confidentiality.

Information in this application is confidential. DCF will not share any information from this application except when needed for program administration. For more information, see Release of Medical Records below.

If, in Question 2 on this application, I give permission to share information about me to assist me with program enrollment, that permission covers the following kinds of information:

- Information or proofs needed to complete my application.
- The status of my application including the program(s) I am enrolled in and the effective date of enrollment.
- The reason I am not eligible for a benefit, if my application is denied or my benefits end.
- The effective date(s) of my renewal(s) for benefits and any outstanding information or verifications needed to complete my renewal.

This information will be used to help with my enrollment and continued eligibility in the programs I have applied for. I know that state federal privacy laws protect my records, I know:

- Why I am being asked to release this information.
- I do not have to give permission to release this information.
- Signing this permission is voluntary. If I choose not to sign, my enrollment in or eligibility for benefits will not be affected.
- If I do not give my permission, the information will not be released unless the law otherwise allows it.
- I may stop this permission to share information at any time with a written notice to the Economic Services Division and the person or agency listed in Question 2 on the application. However, this written notice will not affect information the agencies have already released.
- The person or agency that gets my information might pass it on to others. If so, it may no longer be protected by this permission form.
- If I do not stop this permission, it will be in effect as long as I am receiving the benefits that I have applied for in this application.
- I will be provided with a copy of this form.
- All of my questions about this permission have been answered.

Social Security Number.

I understand that I must give the social security number of everyone in my household who is applying for assistance. Federal law requires this as a condition of eligibility. If I am a member of a religious organization that objects to furnishing a social security number, the Agency of Human Services may disregard this requirement (42 U.S.C. §1320b-7).

DCF uses social security numbers for computer processing, child support enforcement, fraud investigation, audits, and Lifeline identification; to verify social security and supplemental security income; to prevent individuals from receiving duplicate benefits; to exchange information with agencies such as the Social Security Administration, Department of Labor, Internal Revenue Service, or private agencies to verify income, determine eligibility and benefits amounts, and collect claims; to determine the accuracy and reliability of information given to DCF; and to make medical assistance payments.

Discrimination.

DCF does not discriminate based on race, color, national origin, sex, age, disability, marital status, sexual orientation or place of birth. To file a discrimination complaint, write Health and Human Services, Director, Office for Civil Rights, Room 506-F, 200 Independence Avenue, S.W., Washington, D.C. 20201; call (202) 619-0403 or (202) 619-3257 (TDD); or write to DCF, ESD Deputy Commissioner, HC 1 South, 280 State Drive, Waterbury, VT 05671-1020.

Decision on Application.

DCF must make a decision on my application no later than 30 days after my application date (or 90 days if my Medicaid application is based on disability) unless delay is caused by physicians, an unexpected emergency or administrative problem beyond the Department's control, or me. If I do not get a decision within 30 days (or 90 days), I may call Member Services at 1-800-250-8427 for more information or to request a fair hearing.

Grievance Appeals & Complaints.

I may ask for a fair hearing if benefits or services are denied, or I am not responded to with reasonable promptness by calling the ESD Benefits Service Center at 1-800-479-6151, by calling Member Services at 1-800-250-8427 or by writing to the Human Services Board, 14-16 Baldwin Street, 2nd Floor, Montpelier, VT 05633-4302 (3 V.S.A. §3091).

For health care program actions that, for example, deny, limit, reduce, or end a service or deny a request to go outside the provider network, I may also request an appeal in addition to or in place of a fair hearing. If I have a complaint, for example, about the quality of the health care service or the behavior of staff for matters not related to health care program action, I may be able to file a grievance. For more information on any of these choices, call Member Services at 1-800-250-8427.

Rights and Responsibilities (continued)

Quality Control Review.

DCF may select my application for a quality control review. I agree to cooperate and give proof of required information. If I am not able to give the proof needed, I authorize DCF to get it.

Medicare Part B payments.

If I get Medicare Part B benefits while getting Medicaid, I want ESD to make any payments for future Medicare Part B medical and other health services directly to physicians and medical suppliers. This means I will not have to sign a separate form each time I get a service.

Fleeing Prosecution.

I certify that neither I nor any member of my household is fleeing prosecution or confinement for a felony or an attempt to commit a felony, or is violating a condition of probation or parole under a federal or state law. I understand DCF must disclose information to law enforcement agencies to apprehend fleeing felons.

Benefits from Another State.

If any member of my household gets health care benefits from another state or has been convicted in the past ten years of fraudulently misrepresenting residence in order to get benefits from two or more states, I must notify DCF immediately by calling Member Services at 1-800-250-8427.

Fraud Penalties.

I or any member of my household will be subject to prosecution for fraud or some other criminal offense for knowingly giving false, incorrect, incomplete, or misleading information in order to get, try to get, or help someone else get health care benefits. If convicted, penalties may include up to three years of imprisonment and/or a fine of up to \$1000, or an amount equal to the benefit wrongfully received. Other federal or state penalties may also apply. (42 U.S.C. §1320a-7b; 33 V.S.A. §§141, 143)

Authorizations and Releases

Release of Medical Records.

I agree that my health care providers and the Department of Vermont Health Access and its contractors and grantees may access, use and disclose my medical records when necessary for the purpose of administering state health care programs or when a hospital, health care provider, mental health provider, or pharmacy needs my medical records, including provider and prescription medication information, for my treatment, for payment of my treatment, and for health care operations.

I agree that my consent includes the re-disclosure of prescription medication information received from a drug or alcohol treatment program when such information is needed for purposes of treatment. I understand that my consent to the use of my medical records remains in place until my eligibility is reviewed. I also understand that I can revoke my consent to the release of my medical records by putting my revocation in writing and mailing it to DCF, ESD Deputy Commissioner, HC 1 South, 280 State Drive, Waterbury, VT 05671-1020.

Consent to bill Medicaid if Child Receives Special Education Services.

I give permission to my child's school district to bill Medicaid for the specified services listed in his/her Individual Education Plan (IEP). I understand that if I refuse consent, my refusal only affects Medicaid billing of IEP services; my refusal does not relieve the school district of its responsibility to provide IEP services at no cost to me. I understand that I may revoke this consent to bill Medicaid for IEP services at any time. If I revoke this consent it will apply to billing for services from that date forward. I can revoke my consent by writing to the DCF-Economic Services Division address on the following page.

Signature

You must sign here. Unsigned applications will not be processed and will be returned for a signature. You may lose some benefits.

I give my word, under penalty of perjury, that the information I give in this application is true and complete to the best of my knowledge and belief. I have read and I understand the Rights and Responsibilities and Authorizations and Releases included in this application and I agree to them.

Signature of applicant _____ Date _____

Signature of person helping
you fill out this form _____ Date _____

Return this application to: DCF – Economic Services Division
Application and Document Processing Center
280 State Drive
Waterbury, VT 05671-1500

We will let you know if we need more information. You will hear from us within 30 days. For questions call 1-800-250-8427 or TDD 1-888-834-7898.

The applicant is responsible for the accuracy of all of the information given on this application including information about the applicant's husband, wife, or civil union partner.

Other Programs

Voter Registration: If you are not registered to vote where you live now, would you like a voter registration application?
 Yes No

If you do not check either box, you will be considered to have decided not to register to vote at this time. Applying to register or declining to register to vote will not affect your eligibility for benefits or amount granted to you by this agency. If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private. If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the Secretary of State's Office at 128 State Street, Montpelier, VT 05633-1101, or call 1-802-828-2363.

Lifeline may provide a discount on your phone bill. A separate application is needed to determine eligibility for Lifeline. *To learn more about this program or to request an application, call toll free 1-800-479-6151. When requesting an application, ask for Lifeline.*

Weatherization: This program helps with insulation, caulking, or weather-stripping your home or apartment to lower your heating costs. Would you like us to refer you to this program?
 Yes No
To learn more about this program, call toll free 1-877-919-2299.

WIC: The Special Supplemental Nutrition Program for Women, Infants, and Children offers health screening, nutrition education, and food for pregnant women, nursing women, and children under five. Would you like someone from the WIC program to contact you?
 Yes No
To learn more about this program, call toll free 1-800-464-4343.

Fuel Assistance: This program helps to pay heating bills.
To learn more about this program or to request an application, call toll free 1-800-479-6151.

3SquaresVT: This program helps to pay for food. If you have little or no money for food, you may be able to get emergency help.
To learn more about this program or to request an application, call toll free 1-800-479-6151.